



Notice of meeting of

Shadow Executive

To: Councillors Scott (Chair), Fraser, Gunnell, Horton, King, Looker, Merrett, Potter and Simpson-Laing

Date: Wednesday, 9 January 2008

Time: 3.15 pm

Venue: The Guildhall, York

AGENDA

1. **Declarations of Interest**

At this point, Members are asked to declare any personal or prejudicial interests they may have in the business on this agenda.

2. **Minutes** (Pages 3 - 8)

To approve and sign the minutes of the Shadow Executive meeting held on 12 December 2007.

3. **Public Participation**

At this point in the meeting members of the public who have registered their wish to speak regarding an item on the agenda or an issue within the Shadow Executive's remit can do so. The deadline for registering is Tuesday 8 January 2008, at 5.00 pm.

4. **Executive Meeting on 15 January 2008 - Calling-in**

To consider the items on the agenda for the Executive meeting to be held on 15 January 2008, and to take a decision on whether to call-in any of these items.

Please note that the reports relating to these items will be published on the Council's website on Friday 4 January 2008. The website address is **www.york.gov.uk** Copies of the Executive agenda and reports are also available for viewing at public libraries in York and can be obtained by telephoning Democracy Support Group on York (01904) 551088.

5. Any Other Matters which the Chair decides are urgent under the Local Government Act 1972.

Democracy Officer:

Name: Tracy Johnson

Contact details:

- Telephone – (01904) 551031
- E-mail – tracy.johnson@york.gov.uk

For more information about any of the following please contact the Democracy Officer responsible for servicing this meeting:

- Registering to speak
- Business of the meeting
- Any special arrangements
- Copies of reports

Contact details are set out above.

About City of York Council Meetings

Would you like to speak at this meeting?

If you would, you will need to:

- register by contacting the Democracy Officer (whose name and contact details can be found on the agenda for the meeting) **no later than 5.00 pm** on the last working day before the meeting;
- ensure that what you want to say speak relates to an item of business on the agenda or an issue which the committee has power to consider (speak to the Democracy Officer for advice on this);
- find out about the rules for public speaking from the Democracy Officer.

A leaflet on public participation is available on the Council's website or from Democratic Services by telephoning York (01904) 551088

Further information about what's being discussed at this meeting

All the reports which Members will be considering are available for viewing online on the Council's website. Alternatively, copies of individual reports or the full agenda are available from Democratic Services. Contact the Democracy Officer whose name and contact details are given on the agenda for the meeting. **Please note a small charge may be made for full copies of the agenda requested to cover administration costs.**

Access Arrangements

We will make every effort to make the meeting accessible to you. The meeting will usually be held in a wheelchair accessible venue with an induction hearing loop. We can provide the agenda or reports in large print, electronically (computer disk or by email), in Braille or on audio tape. Some formats will take longer than others so please give as much notice as possible (at least 48 hours for Braille or audio tape).

If you have any further access requirements such as parking close-by or a sign language interpreter then please let us know. Contact the Democracy Officer whose name and contact details are given on the order of business for the meeting.

Every effort will also be made to make information available in another language, either by providing translated information or an interpreter providing sufficient advance notice is given. Telephone York (01904) 551550 for this service.

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Holding the Executive to Account

The majority of councillors are not appointed to the Executive (38 out of 47). Any 3 non-Executive councillors can 'call-in' an item of business from a published Executive (or Executive Member Advisory Panel (EMAP)) agenda. The Executive will still discuss the 'called in' business on the published date and will set out its views for consideration by a specially convened Scrutiny Management Committee (SMC). That SMC meeting will then make its recommendations to the next scheduled Executive meeting in the following week, where a final decision on the 'called-in' business will be made.

Scrutiny Committees

The purpose of all scrutiny and ad-hoc scrutiny committees appointed by the Council is to:

- Monitor the performance and effectiveness of services;
- Review existing policies and assist in the development of new ones, as necessary; and
- Monitor best value continuous service improvement plans

Who Gets Agenda and Reports for our Meetings?

- Councillors get copies of all agenda and reports for the committees to which they are appointed by the Council;
- Relevant Council Officers get copies of relevant agenda and reports for the committees which they report to;
- Public libraries get copies of **all** public agenda/reports.

City of York Council

Committee Minutes

MEETING

SHADOW EXECUTIVE

DATE

12 DECEMBER 2007

PRESENT

COUNCILLORS SCOTT (CHAIR), FRASER,
GUNNELL, HORTON, KING, LOOKER, MERRETT,
POTTER AND SIMPSON-LAING

114. DECLARATIONS OF INTEREST

Members were invited to declare at this point in the meeting any personal or prejudicial interests they might have in the business on the agenda.

Cllrs Gunnell, Horton, King and Simpson-Laing each declared a personal non prejudicial interest in Executive Agenda Items 6 (Affordable Housing Policy Review) and 9 (City of York Council Response to the Secretary of State on the Proposed Changes to the Regional Spatial Strategy) as members of planning committees which were likely to deal with any planning applications submitted.

115. EXCLUSION OF PRESS AND PUBLIC

RESOLVED: That the press and public not be excluded from the meeting as there was no exempt information detailed on the agenda for the Executive meeting to be held on 18 December 2007, under Schedule 12A to Section 100A of the Local Government Act 1972, as amended by the Local Government (Access to information) (Variation) Order 2006.

116. MINUTES

RESOLVED: That the minutes of the last meeting held on 28 November 2007 be approved and signed as a correct record.

117. PUBLIC PARTICIPATION

It was reported that there had been no registrations to speak under the Council's Public Participation scheme.

118. EXECUTIVE FORWARD PLAN

The Shadow Executive made the following comments on the Forward Plan at page 11 of the papers circulated for the Executive meeting to be held on 18 December 2007:

The Shadow Executive:

- *agreed to provisionally request officers for the following items on the Executive Forward Plan:*

Executive on 15 January

- [Easy @York](#) Phase 2 Report
- *Post Office Closures*
- *Traffic Management Act 2004 – Implications for Parking*

Executive on 29 January

- *Future of City Archives Service*
- *Establishing an Integrated Youth Service for York*

119. MINUTES OF ECONOMIC DEVELOPMENT PARTNERSHIP BOARD

The Shadow Executive considered a report which was listed as item 5 on the agenda for the Executive meeting on 18 December 2007, at page 15. The report presented the minutes of the 25 September meeting of the Economic Development Partnership Board and asked Members to consider the advice given by the Board in its capacity as an advisory body to the Executive.

Having discussed the issues set out in the report, the following comments were agreed:

The Shadow Executive:

- *expressed concerns about the significant delays in the minutes going before the Executive;*
- *agreed that a better system needed to be introduced so as to show the Board its role was valuable and the actions could be taken with reasonable speed.*

RESOLVED: (i) That the Executive be asked to take the above comments into account when considering this item.

(ii) That the item not be called in.

120. AFFORDABLE HOUSING POLICY REVIEW

The Shadow Executive considered a report which was listed as item 6 on the agenda for the Executive meeting on 18 December 2007, at page 25. The report reviewed the current position on affordable housing policy in York and asked Members to agree that the information contained in the report be fed into the Local Development Forum policy review process.

Having discussed the issues set out in the report and questioned officers present at the meeting, the following comments were agreed:

The Shadow Executive:

- *supported the retention of the 50% affordable housing target;*

- *agreed that there was still a desperate need for decent social family housing in York;*
- *agreed that further information on the impact of the Council's capital receipts would be welcomed;*
- *welcomed that this issue rests with the LDF and that the paper supports the retention of the 50% target;*
- *supported a review as to whether there should be a reduction in the 15 dwelling limit that was currently in place.*

RESOLVED: (i) That the Executive be asked to take the above comments into account when considering this item.

(ii) That the item not be called in.

121. ENVIRONMENTAL SUSTAINABILITY STRATEGY AND ACTION PLAN TOWARDS A CLIMATE CHANGE STRATEGY FOR THE CITY - UPDATE

The Shadow Executive considered a report which was listed as item 7 on the agenda for the Executive meeting on 18 December 2007, at page 43. The report provided an update on the Environmental Sustainability Strategy and Action Plan towards a Climate Change Strategy for the City, including additional information requested by the Executive when they endorsed the Strategy in September 2007.

Having discussed the issues set out in the report and questioned officers present at the meeting, the following comments were agreed:

The Shadow Executive:

- *noted and welcomed the report;*
- *agreed that it was a good start to debate this issue;*
- *agreed that there was a need to raise public awareness and for a programme of public engagement;*
- *agreed that a strategic role needed to be taken by the Council for sustainable transport, which this report was lacking.*
- *noted in relation to paragraph 4 that the Council should take ownership of developing a sustainable transport strategy, avoiding devolvement and dispersal of the issue to other bodies.*

RESOLVED: (i) That the Executive be asked to take the above comments into account when considering this item.

(ii) That the item not be called in.

122. CARBON MANAGEMENT, ENERGY AND SUSTAINABILITY - FUNDING MECHANISM

The Shadow Executive considered a report which was listed as item 8 on the agenda for the Executive meeting on 18 December 2007, at page 57. The report outlined the inter-relationships between: managing targets for carbon emissions; energy and water consumption and conservation;

sustainability in design and construction, and suggested a funding mechanism for investment in all three of these areas.

Having discussed the issues set out in the report and questioned officers present at the meeting, the following comments were agreed:

The Shadow Executive:

- *supported the recommendations at paragraph 44.*

RESOLVED: (i) That the Executive be asked to take the above comments into account when considering this item.

(ii) That the item not be called in.

123. CITY OF YORK COUNCIL RESPONSE TO THE SECRETARY OF STATE ON THE PROPOSED CHANGES TO THE REGIONAL SPATIAL STRATEGY

The Shadow Executive considered a report which was listed as item 9 on the agenda for the Executive meeting on 18 December 2007, at page 75. The report sought endorsement of a suggested response from the Council to the Secretary of State's Proposed Changes to the Draft Revised Regional Spatial Strategy (RSS), to be submitted to the Secretary of State by 21st December.

Having discussed the issues set out in the report, the following comments were agreed:

The Shadow Executive:

- *did not accept that 2011 was the appropriate date, as detailed on p.115 of the Executive agenda, but supported 2008 as the applicable date;*
- *agreed that 1055 was the appropriate figure (this was supported by the national household growth figures and other sources) instead of 850 as detailed on p.115 of the Executive agenda;*
- *agreed that the Council needed to maintain flexibility on demand management of traffic for regional and local initiatives;*
- *supported the existing policy T1;*
- *supported the officer views in terms of employment growth and hectares required;*
- *might send further comments to the Executive on minor details.*

RESOLVED: (i) That the Executive be asked to take the above comments into account when considering this item.

(ii) That the item not be called in.

124. FUTURE WORKING ARRANGEMENTS FOR THE CITY CENTRE PARTNERSHIP

The Shadow Executive considered a report which was listed as item 10 on the agenda for the Executive meeting on 18 December 2007, at page 127.

The report set out options and proposed actions for sustaining the activities of the City Centre Partnership, following the decision not to proceed with the establishment of a Business Improvement District (BID) at the present time.

Having discussed the issues set out in the report and questioned officers present at the meeting, the following comments were agreed:

The Shadow Executive:

- *agreed that there was a need to co-ordinate tourism, city centre management and the Economic Development Partnership Board in a more coherent and holistic way;*
- *agreed that all options of organisation which would provide proper focus and co-ordination to city centre management and development should be considered.*

RESOLVED: (i) That the Executive be asked to take the above comments into account when considering this item.

(ii) That the item not be called in.

125. SERVICE LEVEL AGREEMENT BETWEEN CITY OF YORK COUNCIL AND THE NEW SINGLE TOURISM ORGANISATION FOR YORK

The Shadow Executive considered a report which was listed as item 11 on the agenda for the Executive meeting on 18 December 2007, at page 133. The report sought Member approval for the terms of a Service Level Agreement between the City of York Council and the new Single Tourism Organisation (working title: "Visit York"), setting out the Council's priorities for action and committing resources to the new company.

Having discussed the issues set out in the report, the following comments were agreed:

The Shadow Executive:

- *welcomed the Service Level Agreement;*
- *agreed that the following objectives were missing from the list:*
 - *bringing jobs which help to reduce income disparity*
 - *focus on sustaining all year round jobs*
 - *focus on training, education and partnership working with training/education providers*

RESOLVED: (i) That the Executive be asked to take the above comments into account when considering this item.

(ii) That the item not be called in.

Cllr Scott, Chair

[The meeting started at 3.20 pm and finished at 4.10 pm].

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